

Board Meeting Minutes of the
ANIMAS MOSQUITO CONTROL DISTRICT

Held:

April 28, 2020

Animas Mosquito Control District Office
870 County Road 252
Durango, Colorado 81301

Present:

Ann Bruce, Board Member; Scott Maycock, Board Secretary; Tony Whittle, Board President; Butch Knowlton, Board Member; Rick Jones, Board Member; Ted Hermesman, Board Member; Pat Kelley, Manager; Melody Schaaf, Office Manager; Michelle Sainio, FredrickZink & Associates

Meeting Called to Order by Scott Maycock: 12:07 pm

*** Minutes & Financials:**

Board reviewed the February meeting minutes. Scott made a motion to approve the minutes, Ted seconded the motion, the motion passed unanimously.

Board reviewed the February & March 2020 financials. Scott made a motion to approve the financials, Ted seconded the motion, the motion passed unanimously.

Old Business:

Audit Report: Tony stated that he did not see anything amiss in our latest audit report. Pat expressed that he had questions regarding a few items present on the 2019 Audit that were not on the 2018 Audit. He stated that he had asked Donna but did not get answers he fully understood. Tony said he would check with Donna concerning the amounts in Community Health, Gifts and Grants.

Michelle had also reviewed our Audit Report and made several comments about inconsistencies.

- Add a section in our financials that explains expenditures for construction.
- Commit the contingency funds to projected capital improvements.
- Disclosure of subsequent events (COVIC 19) and define services provided outside of the District.
- Inventory should be more concise due to environmental concerns.
- Confirm with bank as far as balances of the Districts' accounts
- Board needs to make sure the letter communicated from the Auditor be dated the same time as our independent audit report.

Michelle suggests reaching out to Donna to verify our questions.

Butch asked Michelle to provide a Scope of Service from FredrickZink & Associates. Specifically what will her relationship be with the Board and Manager and costs for services. Michelle said she would supply this information.

Discussion of Bud (Floyd) Smith, the Districts new Attorney at Law; Since he is a Special District Attorney, he is a good choice.

New Business:

Policy on COVID 19:

All employees of AMCD are required to wear masks while in the shop but will leave the decision to wear masks in the Districts' trucks up to the employees. An employee disagreed with this and submitted his two-week notice, but then rescinded it. The board leaves the decision up to Pat to decide on the matter.

Rick Jones will be the new Board Member after May 5th.

Building improvements:

Funding for building improvements (\$700,000). Board decided to table for now because the County Commissioners are creating a moratorium on construction. Tony suggested we ask our Attorney, Bud Smith, to investigate whether the District needs to put aspects of work done, up for bids.

Board tabled proposal to pay members \$100.00 per meeting.

Crew members may attend SDA Regional workshop in BODO on June 24th it is scheduled.

Board requested that Pat have the Durango Herald print a notification to the public to notify the District if mosquito mitigation needs to be done. The Districts' website will also contain the same information.

The Board tabled the idea of moving funds from our CD at Bank of Colorado to Colotrust, which would result in higher interest earned.

No Public Input

Meeting adjourned at: 2:30 pm

Respectfully submitted,

Ann Bruce, Board Member