

# Board Meeting Minutes of the Animas Mosquito Control District

Meeting Held:

Monday, January 21, 2025

Location: AMCD Shop

870 County Road 252

Durango, CO 81301

And [Zoom Meeting](#)

I. **Meeting Called to Order**

A. Ted Hermesman III, Board President, called the meeting to order at 12:05 pm.

II. **Roll Call**

A. Present: Ted Hermesman III, Board President / Jim Bryce, Board Vice President / Shane Kairalla, Board Director / Janet Pettigrew – Board Secretary / Seth Foster, District Manager / Melody Schaaf, Office Manager / Loren Doughty – Doughty Construction / Bud Smith, Attorney / Jamie Matthews – Auditor

B. Via Zoom: Katherine Kohnen – CRS / Marcos Pacheco – CRS

C. Absent Excused: Dave Dillon – Board Director

**Quorum established.**

III. **\*Minutes & Financials**

A. The board reviewed the December 16, 2024, meeting minutes. Motion to approve these minutes was made and seconded. Motion passed unanimously.

B. The board reviewed the December 2024 financials. Due to accounting transition, the financials are not quite accurate. Katherine from CRS needs access to the Bank of Colorado. MBE is doing year end. Jamie will coordinate with CRS to reissue financials, until then, MBE needs to supply closed financials to Jamie. Positive Pay is being taken care of. Approval of the financials was postponed until next month.

IV. **Guest Presentation**

A. Jamie Matthew presented her engagement letter. Much discussion followed. There may be some overlapping charges from MBE to get documents to Jamie in a timely manner. MBE needs to get accurate numbers in the 2024 closing documents. More discussion followed. \* Motion was made and seconded to approve the engagement letter with Jamie for the 2024 audit. Motion passed unanimously. Ted signed. Jamie, Katherine and Marcos left the meeting.

B. Bud and Loren went over the issue with getting the gas line installed at the new building. Reached out to Greely Gas and Atmos Energy but have had no response. Miller Pipeline was paid in October of last year but postponed due to weather and now, won't return calls. They couldn't get a welder so they abandoned ship, but should have gone ahead and put the line and meter in. Discussion followed.

(\* Indicates vote/approval took place for action or expenditure)

V. **New Business**

- A. Bud presented Resolution 2025 – 1, designating time and place for meetings. \* Motion was made and seconded to approve the resolution. Motion passed unanimously.

VI. **Guest Presentation continued**

- A. Loren updated the board on progress at the new building – Finishing the trimming now. Advanced Fire is two and a half months past when they should have been done, but finally, they should have lines ready for testing by Monday (Marvin is superintendent and John Lewis is contact). Security cameras are being installed. Intermountain Wall did a terrible job. Payment will be held back until the job is done. Loren will patch and do repairs where needed. Loren has 4 big propane heaters to heat the building while painting and touch-up work is done. Much discussion followed. Fence is going up. Close to being done by the month end. Trautner will be on site to double-check the concrete. Will be putting down some type of epoxy for the floor. The board expressed their appreciation to Loren for the job he is doing.

VII. **New Business continued**

- A. Brief discussion about the upcoming election. Shane will be stepping out but will stay until a replacement is found. Andrew Parker, a previous employee, has expressed interest in joining the board.
- B. Bud asked the board if they wanted to go ahead with the boundary adjustment between the Bendy's and the orchard. The decision was made to hold off until everything is settled. Might want to hold on to it for future use. Maybe lease it out.
- C. Zircon 1, product storage, will have side doors put in by Hercules Containers, and moved to the new property.

VIII. **Public Input**

- A. No public input.

IX. **Meeting Adjourned: 1:18 pm**

Minutes respectfully submitted by Melody Schaaf, Office Manager February 14, 2025.

These minutes were approved by the Board of Directors on February 17, 2025.

The next Board meeting is scheduled for Tuesday, March 18, at 12:00 pm.

(\* Indicates vote/approval took place for action or expenditure)