

# Board Meeting Minutes of the Animas Mosquito Control District

## Meeting Held:

Tuesday, September 17, 2024

Location: AMCD Shop

870 County Road 252

Durango, CO 81301

And

Zoom Meeting

<https://us02web.zoom.us/j/85721786685?pwd=37m3DgateL7yKpOmInS3hv3PsrHebc.1>

Meeting ID: 857 2178 6685

Passcode: 178501

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## I. Meeting Called to Order

Ted Hermesman III, Board President, called the meeting to order at 11:56 am.

## II. Roll Call

Present: Ted Hermesman III, Board President / Jim Bryce, Board Vice President / Dave Dillon – Board Director / Shane Kairalla, Board Director / Seth Foster, District Manager / Melody Schaaf, Office Manager / Michelle Sainio – CPA / Jamie Matthews – Auditor / Steven Plutt – Auditor

Excused Absent: Janet Pettigrew – Board Secretary

**Quorum established.**

## \* III. Minutes

A. The board reviewed the August 20, 2024, meeting minutes. Motion to approve these minutes was made and seconded. Motion passed unanimously.

## IV. Guest Presentation

A. Jamie went over a couple things on the journal entries and trial balance in the financial statements where the CPA's need to make corrections by end of day tomorrow. Maybe Michelle can be present at meetings every quarter going forward. There needs to be better communication and accountability between AMCD, the CPA's and the Auditor. Maybe meet for a pre-audit meeting at the beginning of every year to go over the audit list. When Jamie receives the corrected financial statements, she will revise the 2025 Audit Draft. Discussion opened regarding the committed funds and the fact that they need to be released and reclassified, by board approval, to be unassigned funds for bookkeeping purposes and governmental accountability. Making the funds available for other things and no longer needed to be set aside for specific needs. Michelle will make sure to review everything more thoroughly from now on before presenting the financials to the board. The audit process will not cost the district any more than the original contract agreement. No action necessary, none taken.

Jamie and Steve left the meeting.

B. Michelle again stressed the importance of having a pre-audit meeting each year and the need to reclassify funds from committed to unassigned. Discussion followed. She will attend board meetings quarterly, either in person or via Zoom. The district will not be charged any extra for

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the work being done for the 2025 Audit by the MBE/CPA office. The board scheduled a special meeting for the 2025 Audit on September 30, 2024.

- C. She then spoke to the board regarding the merger of FredrickZink & Associates with MBE/CPA's out of Baraboo, Wisconsin, effective September 1<sup>st</sup>. FredrickZink & Associates have been working with them for fifteen years. They are a larger firm with more employees, better technology and better resources. The merger is a great fit. There will be no price increase beyond the typical increase in maintaining staff.

Michelle left the meeting.

### V. Financials

- \*B. The board reviewed the August 2024 financials with the simplified breakdown. Discussion followed. Motion was made and seconded to approve the financials. Motion passed unanimously.

### VI. Managers' Report

- ✈ The number of mosquitoes is falling steadily with lower temperatures. We will be pulling traps. Crews are still finding some larvae and taking care of them now will help us next year. There have been very few fogging requests.
- ✈ Have been collecting egg *Culex* & *Culiseta* rafts and shipping them to California and Chicago to be tested for resistance to our previous product, Natular. Clarke Mosquito Control will then give us resistance value and let us know if we can order Natular for next season.
- ✈ The mechanic will be providing the crew with covers on the Argos for shade and installing a third seat in the rear to help them blow granules more comfortably and effectively next season.
- ✈ We will start trail maintenance in the first week of October.
- ✈ Met with Andrew Rapiejko and Tim Flanagan to walk through the new fence line locations for the new property. We will be able to use the existing fence line without dispute. Andrew confirmed that it is grandfathered in, and we will be able to keep it, even though it is not our property line.
- ✈ We are still waiting for approval from the Fire Department on our overhead fire suppression design permit. They failed to approve by September 13<sup>th</sup> saying there was another application before us. Loren will explain during the meeting.

Loren arrived at the meeting.

- ✈ Loren explained the overhead fire suppression design permit process. The manager will call the Attorney, Bud Smith, and see if he can contact the Fire Department to see what the hold-up is.
- ✈ The electricians will start tomorrow on the conduit.
- ✈ The rock wall has been much improved.

Discussion followed. No action necessary, none taken.

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## VII. New Business

- A. No new business.

## VIII. Public Input

- A. No public input.

## Meeting Adjourned: 1:31 pm

Minutes respectfully submitted by Melody Schaaf, Office Manager on October 11, 2024.

These minutes were approved by the Board of Directors on October 15, 2024.

The next Board meeting is scheduled for Tuesday, November 19, at 12:00 pm.



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