

Board Meeting Minutes of the  
ANIMAS MOSQUITO CONTROL DISTRICT

**Meeting held;** October 20, 2020

Animas Mosquito Control District Office  
870 County Road 252  
Durango, Colorado 81301

- I. **Meeting Called to Order** by Scott Maycock – Board President: 12:05 pm
- II. **Present:** Scott Maycock, Ann Bruce (Director), Butch Knowlton (Vice President), Janet Pettigrew (Director), Pat Kelley (Manager), Melody Schaaf (Office Manager), Seth Foster (Supervisor), Anna Kaufman (FredrickZink & Assoc), Michelle Sainio (FredrickZink & Assoc), Douglass Field (FredrickZink & Assoc)
- III. **Minutes & Financials:** Board reviewed the September 2020 meeting minutes. Janet made a motion to approve the minutes, Butch seconded the motion, the motion passed unanimously. Board reviewed the September 2020 financials. Janet made a motion to approve the financials, Ann seconded the motion, the motion passed unanimously.
- IV. **Old Business:** None
- V. **New Business:**
  - a) Pat reported on the case of WNV which had been reported by SJBH. He stated that he had contacted them to try to get further information on this specific case (in the AMCD or not), but SJBH was not forthcoming with anything further.
  - b) Seth reported on the brush cutting operations: Everything is going well, there were no safety issues, the crew has been taking great precautions.
  - c) Seth also reported on his research of drones being used to distribute mosquito abatement products. The Board asked Pat to check with AMCD's attorney to determine liabilities if the District chooses to use a drone for abatement.
  - d) The Board discussed providing funds to pay for Pat Kelley and his spouse's Medicare Supplemental plans, at the cost of \$233.95/month. Ann made a motion to approve, Janet seconded the motion. The motion passed unanimously.
  - e) Pat presented the 2021 Proposed Budget to the Board and discussion followed regarding FredrickZink & Association suggestions on changes that should be made to the budget.
  - f) Douglass explained issues of surplus funds held by the District and how the public may view this excess. He suggested the District create a list of possible larger expenditures that the District may encounter (additional building, drone, vehicle replacement...) to indicate how these funds will be used. The Board asked Pat to begin creating this list. Anna said she would change/eliminate a few unneeded budget items for the final copy of the 2021 Proposed Budget. Michelle also would like to have the financial statements, submitted to the Board, indicate only the fund balance versus the government and fund balance now being used.

- g) In response to Scott's inquiries into a more streamlined way of requesting fund transfers; Michelle suggested that she could use an email format to request transfers of monies from ColoTrust to our Operating Account, this would eliminate the need to rely on phone calls. The Board agreed unanimously to this and Scott will sign the required documents, when they come in, giving Michelle the permission to make these money transfers for the District.

No Public Input

Meeting adjourned at: 1:30 pm

Respectfully submitted,

Ann Bruce, Board Member