

Board Meeting Minutes of the Animas Mosquito Control District

Meeting Held:

Tuesday, July 19, 2022

Location: AMCD Shop

870 County Road 252

Durango, CO 81301

&

Zoom Meeting

<https://us02web.zoom.us/j/7019454792?pwd=NIBBRmVDc3VYSFZ3UDJ6eVhaaW9LQT09>

Meeting ID: 701 945 4792

Passcode: gBxCj0

I. Meeting Called to Order

Ted Hermesman III, Board President, called the meeting to order at 12:11 pm

II. Roll Call

Present: Ted Hermesman III, Board President / Jim Bryce, Board Vice President / Janet Pettigrew, Board Secretary / Brad Kairalla, Board Member / Dave Dillon, Board Member / Seth Foster, District Manager / Melody Schaaf, Office Manager
Bud Smith, Attorney – via Zoom

Quorum established


* III. Minutes & Financials

A. Board reviewed the June 2022 meeting minutes. Motion to approve the minutes was made and seconded. Motion passed unanimously.

B. Board reviewed the June 2022 financials. Motion to approve the minutes was made and seconded. Motion passed unanimously.

IV. Managers' Report

A. Manager updated the Board on the following:

 July 4th blanket fog; Purchase of new backpack fogger; Argo repair; Trapping program; The many calls we get from out of district. Seth created a google map of the Florida Mosquito District and put it on our website so residents could see what district they are in and he included their phone number and address; Order of 3 new Ford Fleet, F-150 trucks; Finally received our FAA National ID # for the drone, have used it several times; We are confirmed for the 2022 La Plata County Fair. It is a patriotic theme – Red, White and Moo; Will be performing water sampling with Wright Water on the 20th.

(* Indicates vote/approval took place for action or expenditure)

Board Meeting Minutes of the Animas Mosquito Control District

V. Unfinished Business

- A. Board asked Bud to explain the process of including/excluding properties to the District.
- B. Discussion was opened regarding the drone and keeping good records, putting information on the website, and maybe meeting with the 'drone residents' to get an end of each season report.
- C. *The Board discussed the 2021 Audit. We will need to find a new Auditor as Todd Beckstead is retiring. Motion to approve the 2021 Audit was made and seconded. Motion passed unanimously.
- D. Bud went over the TIF repayment terms letter for City of Durango Midtown URA & the TIF Agreement for City of Durango North Main Gateway URA. Ted signed the documents.
- E. Manager updated the Board regarding CDL requirements. He had contacted the Colorado Department of Revenue and was told that no CDL was required for our drivers if it is government vehicles, and they stay on county property. The Board would like clarification on 'county property' and possibly a document regarding this, to keep in each vehicle.
- F. Manager spoke to the Board about the Skid steers we would like to purchase. Much discussion followed.

VI. New Business

- A. *Ted stated that he would like to purchase the old Kubota tractor for \$25,000.00. The Attorney stated this would be fine if the bill of sale shows the price and we retain all documentation in our file regarding fair market value, public offerings for sale, etc. Motion to sell the Kubota tractor to Ted for \$25000.00 was made and seconded. Motion passed unanimously.
- B. *Manager asked the Board if we could purchase 10 more batteries and another charging unit for the drone. Also, we would like to use the Toyota Tacoma to transport the drone. This will require a camper top and a slide out but will eliminate the need for a trailer. Motion to approve these purchases was made and seconded. Motion passed unanimously.

VII. Unfinished Business

- A. Discussion reopened on the Skid steer/trailer/truck to haul with and accessories. Board asked Seth to go back to SW Ag to renegotiate their price quote. Board also wants him to look at options other than Kubota.
- B. Jim updated the Board on the meeting he and Seth attended with the Sanitation department. Dave said the department must get an engineer to come out and tell them how much property they will need to expand. He will keep us up to date.
- C. Board discussed the possibility of purchasing property elsewhere. Bud was asked what the rules are regarding AMCD purchasing property, residential vs. commercial. Bud

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Board Meeting Minutes of the Animas Mosquito Control District

stated that as a governmental, special district, these rules do not apply to AMCD, but we still must build according to county stipulations.

VIII. Executive Session

- A. On motion duly made and seconded, the Board authorized an executive session to discuss a personnel matter involving Melody Shaaf and Seth Foster as permitted by CRS 24-6-401(4)(f).

The Board returned from the executive session and resumed the regular meeting.

Bud left the meeting

VIX. Unfinished Business

- A. The board requested an updated, itemized list of all employee compensations and asked Seth and Melody to put together their 'wish' list. We will meet again in a couple weeks to discuss this subject only. Melody will contact the Attorney to get the proper procedure for a second Board meeting.

X. Public Input

- A. No public input

Meeting Adjourned: 2:03 pm

Minutes Respectfully submitted by Melody Schaaf, Office Manager on July 21, 2022.

These minutes were approved by the Board of Directors on August 16, 2022.

The next Board meeting is scheduled for Tuesday, September 20, 2022, at 12:00 pm.

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