

# Board Meeting Minutes of the Animas Mosquito Control District

## Meeting Held:

Tuesday, July 20, 2021

Location: AMCD Shop Building  
870 County Road 252  
Durango, CO 81301

## I. Meeting Called to Order

Scott Maycock, Board President, called the meeting to order at 12:15 pm

## II. Roll Call:

### Present:

Scott Maycock, Board President  
Butch Knowlton, Board Vice President  
Ann Bruce, Board Director  
Ted Hermesman III, Board Secretary  
Janet Pettigrew, Board Director  
Seth Foster, Supervisor  
Melody Schaaf, Office Manager  
Floyd (Bud) Smith, Attorney  
Douglass Field, FredrickZink & Associates  
Brett Swearingen, Insurance Advisors of Durango

### Absent:

Pat Kelley, Manager (Excused)

## Quorum established

### ❖ III. Minutes & Financials

- A. Board reviewed the July 2021 meeting minutes. Motion to approve the minutes was made and seconded. Motion passed unanimously.
- B. Board reviewed the July 2021 financials. Douglass explained to the Board how they had separated the accounting line item into two sections, accounting, and payroll.
- C. Scott asked Seth how the machinery was doing. Discussion was held on the upcoming auction and keeping the old Argos and trailers insured until then. Scott told Seth to move the trailers back to AMCD shop from Pat's house.
- D. Bud asked if AMCD had a policy on inventory. Discussion followed. No action necessary, none taken.
- E. Butch asked if there was any concern on getting our products. Seth explained that our relationship with Chad Clarke, distributor from Van Diest, is exceptionally good.
- F. Motion to approve the July financials was made and seconded. Motion passed unanimously.

## IV. Unfinished Business

- A. Bud updated the board on the property boundary progress.

❖ Indicates vote/approval took place for action or expenditure

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B. Bud will put together a document for access onto district resident properties with the drone.

### V. New Business

A. Scott introduced Brett. Brett spoke on possible health and/or life insurance options for the District. Board discussed FT versus PT employees and compensation options, health coverage versus retirement. The Board agreed to let Brett move ahead with Seth and Melody for individual policies.

B. Butch explained how he and Scott had put Seth and Melody in charge as a management team while Pat is out. Update on Pat's progress.

C. Ted stated that the Board needs to figure out the amount they are willing to spend annually for employee coverages before deciding on anything.

D. Brett will be looking into a new health insurance option called, Individual Coverage Health Reimbursement Arrangement (ICHRA).

### VI. Manager – Supervisor Report

A. Seth updated the Board on the new BTI products, Vectomax and Vectoprime and how they worked in the field trial.

B. Seth spoke about planning to replace the Ipads in 2022 and updated the Board on the new tractor and Argos.

C. Training for drone flight and operations will be August 25<sup>th</sup> – 27<sup>th</sup>. Seth will be going over the operations manuals in the meantime as he will be the one trained.

Thanks to the Board!

### No Public Input

**Meeting Adjourned:** 2:55 pm

**Executive Session Entered:** 2:55 pm

- ❖ On motion made, seconded, and approved, President Maycock closed the Regular Meeting and opened an Executive Session for the purpose of discussing a personnel matter as authorized by §24-6-402(4)(f) C.R.S. The discussion will concern District Manager Pat Kelley.

President Maycock closed the Executive Session and reconvened the Regular Meeting of the Animas Mosquito Control District Board of Directors.

**Meeting Adjourned:** 3:45 pm

Minutes Respectfully submitted by Melody Schaaf, Office Manager on August 17, 2021.

These minutes were approved by the Board of Directors on August 17, 2021.

The next Board meeting is scheduled for Tuesday, September 21, 2021, at 12:00 pm.

- ❖ Indicates vote/approval took place for action or expenditure