

Board Meeting Minutes of the Animas Mosquito Control District

Meeting Held:

Tuesday, May 18, 2021

Location: AMCD Shop Building
870 County Road 252
Durango, CO 81301

I. Meeting Called to Order

Scott Maycock, Board President, called the meeting to order at 12:12 pm

II. Roll Call:

Present:

Scott Maycock, Board President
Butch Knowlton, Board Vice President
Ted Hermesman III, Board Secretary
Janet Pettigrew, Board Director
Pat Kelley, Manager
Seth Foster, Supervisor
Melody Schaaf, Office Manager
Floyd (Bud) Smith, Attorney
Douglass Field, FredrickZink & Associates
Anna Kaufman, FredrickZink & Associates

Absent:

Ann Bruce, Board Director (excused)

Quorum established

III. * Minutes & Financials

- A. Board reviewed the April 2021 meeting minutes. Motion to approve the minutes was made and seconded. Motion passed unanimously.
- B. Board reviewed the April 2021 financials. Motion to approve the financials was made and seconded. Motion passed unanimously.

IV. New Business

- A. Pat mentioned a new BTI product purchase from Central Life Sciences.

V. Unfinished Business

- A. Discussion was opened again on a policy for the purchase of 'big ticket' items. Bud needs to know from the Board what their definition of this is before he can put a policy together. Butch spoke on the responsibility of the Board to manage the District's money, being kept aware of purchases and the procedures of the crew, so they can defend these actions if necessary.
- B. Discussion resumed on the new BTI purchase. Seth explained the difference and the need for this new product vs. the product we have been using. The Board would like Seth

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to report the results on post-treatment with the new product, presented at the next Board meeting if possible.

C. Discussion resumed on the purchase of 'big ticket' items (truck purchase). Ted spoke on a Ford fleet program which, if AMCD qualified for, would save the District approximately \$10,000 per truck. This qualifying process could take up to eight weeks.

VI. New Business

A. Pat presented a slideshow of what the crews accomplish and how our equipment is used, from March to October.

VII. Unfinished Business

A. Seth explained the issues with Argo 2 and the Kubota tractor.

B. Discussion was opened on the use of a tractor/brush hog vs. a Forestry/Deforester machine.

C. Scott called a break from this discussion to let Bud (he was needing to leave) speak on the proposal from Flanagan, Architect, for the new building design. Bud also updated the Board on the progress with the planning department (close to filing the L&E).

*D. Motion was made to retain Flanagan as the Architect on the new building. Flanagan showed up at the shop to take some measurements, so the Board members asked him to go over his new building plans and designs. Motion was again made and seconded to retain Flanagan as the Architect on the new building. Motion passed unanimously.

E. Bud then spoke briefly on the Durango Midtown Urban Renewal Authority (URA) Impact Report. He will go over this in more detail at the next Board meeting. He then left the premises.

E. Anna, at the request of Scott, presented several Business Group Health Insurance coverages (QSEHRA/ICHRA/GCHRA). Discussion followed on HAS (Health Savings Account) & FSA Flexible Spending Account). Butch commented again on the value of good people/employees and if health insurance coverage would be a good incentive to keep these good people? Scott asked that the Manager get a group rate quote from CEBT. Topic tabled until next Board meeting.

Douglass had to leave for a family emergency.

*F. Discussion renewed on the truck purchase, Ford Fleet program, new Argo engines and new tractor. Motion was made and seconded to go ahead with the purchase of the new tractor. Motion passed unanimously.

G. Pat asked the Board to clarify more on the purchase of 'big ticket' items. The Board stated that they had no problem with these purchases, just want to always be sure we are getting the best possible deal. The Board agreed that the policy for the purchase of items over \$5000.00 had always been that the Manager get several quotes and present these to the Board for approval.

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VII. Manager – Supervisor Report

A. Manager – Supervisor report was tabled until the next Board meeting due to the time.

No Public Input

Meeting Adjourned: 3:08pm

Minutes Respectfully submitted by Melody Schaaf, Office Manager on June 15, 2021.

These minutes were approved by the Board of Directors on June 15, 2021.

The next Board meeting is scheduled for Tuesday, July 20, 2021, at 12:00 pm.



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