

Board Meeting Minutes of the
ANIMAS MOSQUITO CONTROL DISTRICT

Meeting Held:

Tuesday, March 16, 2021 at 12:00 pm

Location: Virtual Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/7019454792?pwd=NIBBRmVDc3VYSFZ3UDJ6eVhaaW9LQT09>

Meeting ID: 701 945 4792

Passcode: gBxCj0

Additional Location: AMCD Shop Building
870 County Road 252
Durango, CO 81301

I. Meeting Called to Order:

Scott Maycock, Board President, called the meeting to order at 12:10 pm

II. Roll Call:

Present via Zoom: Scott Maycock, Board President

Ted Hermesman III, Board Secretary

Floyd (Bud) Smith, Attorney

Douglass Field, FredrickZink & Associates

Present @ AMCD:

Butch Knowlton, Board Vice President

Pat Kelley, Manager; Melody Schaaf, Office Manager

Seth Foster, Supervisor

Absent: Ann Bruce, Board Director (Excused)

Janet Pettigrew, Board Director (Excused)

Quorum established

III. * Minutes & Financials:

A. Board reviewed the February 2021 meeting minutes. Motion to approve the minutes was made and seconded. Motion passed unanimously.

B. Board reviewed the February 2021 financials. Motion to approve the financials was made and seconded. Motion passed unanimously.

IV. Manager – Supervisor Report

A. Seth Foster presented his reports on the crew's activities to date; Employee handbook review, new employee hired for the Field Technician opening, vehicle maintenance and inventory, storm drain treatments, etc., the need for two new trucks this season and the need for updating the trapping program supplies.

B. Manager reported that he had met again with the Engineer David Wilson, the Surveyor Steve McCormack, the Contractor Dave James, the Architect Tim Flanagan, and Board Vice President

Butch Knowlton, regarding the retaining wall and building plans. Butch reported that David, Steve, and Tim were going to get together to create preliminary drawings for the project.

V. New Business

- A. * Manager presented Resolution 5 from Bud Smith, authorizing the District to complete the boundary adjustments. Motion to adopt the Resolution was made and seconded. Motion passed unanimously.
- B. Bud Smith will send Scott Maycock a new Designation of Agent as signer on the property improvements, that will need to be signed and notarized.
- C. Butch asked Seth to further explain the storm drain treatment process and suggested that we contact the Durango Public Works Department and work together with them to treat drains more thoroughly.

VI. Unfinished Business

- A. Seth presented more information on the drone program. He has spoken with Bill Reynolds from Precision Vision. Mr. Reynolds offered to meet with the Board in a virtual meeting to answer any questions they might have, as the Board is still concerned about the liability issues regarding a drone program. The drone program was tabled until further information is gathered.
- B. Douglass Field reported that he had spoken with the Auditor, Todd Beckstead. Should have a final 2020 Audit Draft by the end of April. Scott will speak with Todd to answer standard fraud questions.
- C. Updated AMCD policies were presented by the Manager. Decision to adopt policies was tabled until the Board and Attorney could go over the documents more thoroughly.
- D. Discussion on Bank Authorization form for AMCD's Colotrust Account, for Board signatures giving Michelle Sainio, CPA with FredrickZink & Associates, authorization to transfer necessary monies.
- E. More discussion on the purchase of two new trucks. Seth will do more research. Possible contacts presented by the Board – Brandon Coster and Ron Misner. Decision tabled until further information is presented.
- F. * Discussion regarding the purchase of needed supplies, as presented by Seth, for the trapping program. Motion to proceed with the purchase of needed supplies was made and seconded. Motion passed unanimously.
- G. Scott Maycock expressed the need to prioritize finding and training a backup for Melody's position.

No Public Input

Meeting adjourned at: 2:10 pm

Minutes Respectfully submitted by Melody Schaaf, Office Manager on April 13, 2021.

These minutes were approved by the Board of Directors on April 13, 2021.

The next Board meeting is scheduled for Tuesday, May 18, 2021, at 12:00 pm.