

# 2024 Board Meeting Minutes of the

## Animas Mosquito Control District

Monday, February 17, 2025

AMCD Shop

870 County Road 252

Durango, CO 81301

And Zoom Meeting

I. **Meeting Called to Order**

A. Ted Hermesman III, Board President, called the meeting to order at 12:04 pm.

II. **Roll Call**

A. Present: Ted Hermesman III, Board President / Jim Bryce, Board Vice President / Janet Pettigrew – Board Secretary / Dave Dillon – Board Director / Seth Foster, District Manager / Melody Schaaf, Office Manager / Loren Doughty – Doughty Construction / Bud Smith, Attorney / Jamie Matthews – Auditor

B. Absent Excused: Shane Kairalla, Board Director

**Quorum established.**

III. **\*Minutes & Financials**

A. The board reviewed the January 2024 meeting minutes. Motion to approve these minutes was made and seconded. Motion passed unanimously.

B. The board reviewed the January 2024 financials. The board asked the manager how it was going with the new accountants. Discussion followed. The board wants a detailed invoice from MBE. If it is not detailed, it will not be paid. Also, investigate ACH payments for vendors. Motion to approve these financials was made and seconded. Motion passed unanimously.

IV. **Guest Presentation**

A. Loren Doughty: The gas line has been installed and inspected but for some reason we did not receive the green tag. Called the county and we will have the green tag by tomorrow. Epoxy will be done on Wednesday and then the lift, shelves, cabinets, etc. will be installed. Problem with CO2 sensors – need two conduits and only have one. Dishwasher arrived. Intermountain Wall still needs to make their repairs. M&R will repair the bathroom, and the mezzanine cracks will be fixed but Sitner (structural engineer) said they create no structural issues. Loren and Andrew walked the site a month ago and checked the driveway shoulder. It has been filled in and compacted. The culvert needs to be flared at both ends and lengthened two feet on each side at a cost of \$40 per foot. Total cost would be approximately \$500. The board unanimously agreed that this needed to be done. Animas Water needs to fix the fire hydrant. It was put in too low and is too tight to the driveway. We should get the fire department out to inspect it. Loren will level the product zircon, and the lighting will be upgraded. Bud can maybe publish the notice of final settlement by the end of the month if we get the heat turned on. The gates will be

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installed this week. The rock wall will be fixed and charged to Plane Excavation. The gravel parking space will be extended.

Loren left the meeting.

- B. Bud Smith: We can hopefully cancel the election after February 28<sup>th</sup>. Jim Bryce has filled out a self-nomination form and Andrew Parker (a former field tech) will be filling one out as well. There was discussion on leasing the green house and orchard. Need a good understanding of what it will be used for and liability insurance with indemnification naming the district as an additional insurer for one million dollars.

Bud left the meeting.

V. **Manager Report**

- A. Busy getting ready for the season to start. Zircon is onsite with new side doors. Loren will level it, and Scalva Electric will update the lighting from the old halogens, which could pose fire risk from off-gassing. Will receive new product the first week of March. Have received all the out-of-district agreements. We have not yet received our permit from CDOT (still under review). Employee shirts have been ordered and will be ready for season start. Melody and I now have view-only access to Colotrust and the Bank of Colorado, as well as the positive pay system. I have inspected the new building for low-quality work or damage and pointed out multiple areas that are unacceptable. Loren has contacted Intermountain Wall to return and fix these issues. The bathroom wall and tile will be redone by M&R and Intermountain Wall. I have contacted Bud who says we have leverage over Intermountain Wall. With \$43,000 left on their contract and we will hold another \$2,200 retainer. Andrew Rapiejko met with Loren to approve additional shoulder space and repair on the rock wall. The NE corner was done correctly but the rest is crumbling. Andrew also deciphered the data from our drone imagery before the asphalt was poured and is satisfied with the grades. Agritek is installing the fence and gates will be installed soon. Met with Trautner to inspect the cracks in the concrete. The bottom level and surface level are to be expected and will be covered with epoxy next week. Meeting with an individual after this meeting to show her the greenhouse. She is interested in leasing. There is another individual interested in leasing the orchard. No agreement will be made until Bud creates an agreement that the board approves. Guidance on what to charge would be appreciated. Gas line has been installed and will be inspected for a green tag. Atmos Energy can then come out to turn service on to the building. Then we can pour the epoxy. Spectrum installed a much faster service in the building to support the high-resolution cameras we are installing. The phone and fax services have also been installed. The fuel tanks will be moved to the gravel lot on the S end.

VI. **Public Input**

- A. No public input.

VII. **Meeting Adjourned: 1:04 pm**

Minutes respectfully submitted by Melody Schaaf, Office Manager March 14, 2025.

These minutes were approved by the Board of Directors on March 18, 2025.

The next Board meeting is scheduled for Tuesday, April 15, at 12:00 pm.

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